**Sally Saltwater**

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(555) 555-5555

**EDUCATION**

Indiana University, Bloomington, IN May 2018

Kelley School of Business

Bachelor of Science in Business in Accounting GPA: 3.90/4.00

**BUSINESS EXPERIENCE**

Kelley School of Business, Bloomington, IN September 2015 – Present *Introduction to Accounting Peer Tutor*

* Selected as peer tutor by faculty for Introduction to Accounting based on academic achievement
* Tutor students who struggle with accounting by helping to explain basic accounting concepts.

Student Accounting Society, Bloomington, IN August 2015 – Present *Active member*

* Attend weekly professional presentations regarding accounting careers and topics
* Participated in job shadow to network with financial managers and observe daily business operations.

**INTERSHIP EXPERIENCE**  Middle Way House, Bloomington, IN May 2014 – August 2014 *Crisis Line Intern*

* Developed efficient methods to streamline the knowledge of essential information to 100+ crisis line volunteers
* Collected and compiled new resources for shelter residents to utilize as they recover from abuse
* Interacted with and assisted domestic violence survivors in reestablishing their new life

**WORK EXPEREINCE** Pitaya, Bloomington, IN August 2014 – Present *Sale Associate*

* Perform opening and closing produces in accordance with store policy resulting in being a key holder
* Administer all functions related to handing of merchandise in addition to customer services