**Sally Saltwater**

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(555) 555-5555

**Education & Honors**

Indiana University May 2020

Bachelor of Science in Education, GPA: 3.6/4.0 Bloomington, IN

Major: Exceptional Needs-Early & Late Adolescence

Focus: English/Language Arts

Hudson and Holland Scholars Program (top 20% of high school class, 3.2 + GPA)

**Teaching/Tutoring Experience**

Head Start/Early Head Start Program June 2016-December 2016

*Volunteer*  Bloomington, IN

* Provided support to children, individually and as a whole, to create an environment that was comfortable and friendly.
* Assisted other teachers with creating, distributing, and cleaning up meals for children to ensure all were fed and well cared for.
* Encouraged children to play and interact with one another appropriately through guidance and patience so they would learn basic communication and social skills.

Templeton Elementary School January 2016-May 2016

*Tutor* Bloomington, IN

* Tutored children in 3rd and 4th grade in math and science to help them better grasp classroom concepts.
* Engaged with students in an after-school program that was designed to encourage positive mentoring relationships with individuals from the community.
* Collaborated with other tutors biweekly to share and devise effective strategies for teaching students’ materials.

**Leadership & Mentoring Experience**

Big Brother, Big Sisters January 2016-present

*Mentor* Bloomington, IN

* Mentor a 9-year-old child by helping with homework, spending quality time together, and getting involved in activities within the community in order to establish a positive and supportive relationship.
* Create and implement programs, such as field trips, for groups of 5-7 kids, to increase their cultural awareness and community engagement.

**Skills**

* Proficient in Spanish
* Conversational/Literate in American Sign Language
* Knowledge with Microsoft Office (Word, Excel, Publisher, etc.)