**Sally Saltwater**

625 N. Jordan Ave, Bloomington, IN 47405

555-555-5555.; username@indiana.edu

**Education**

Indiana University, GPA: 3.65/4.0 May 2019

Bachelor of Science in Kelley School of Business Bloomington, IN

Major: Operation Management

**Leadership Experience**

**Kelly School of Business, Computer in Business (K201)**  September 2016-present

*Peer Tutor*  Bloomington, IN

* Identify and seek out students who could benefit from aid and provide assistance on classwork to improve computer skills and performance
* Mentored small groups of students and answered questions about material and test taking skills resulting in relieved nerves of students and an increase in overall preparedness for the exam

**Indiana University Dance Marathon** August 2016-present

*Fundraising Dancer* Bloomington, IN

* Fundraise at least 500 dollars for the entirety of the year for Riley Children’s Hospital in Indianapolis Indiana so that the doctors and patients could attain more funds for research and treatment
* Dance and participate in the dance marathon for 24 hours during a desired weekend to continuously increase funds for the children with cancer
* Develop strong relationships with the children at the marathon as well as other participants to ensure satisfaction and enjoyment during the marathon and maintain strong morale throughout the 24 hours

**Big Brothers Big Sisters** August 2015-May 2016

*Volunteer Big Brother* Bloomington, IN

* Mentor and interact with youth, providing a positive role model and support network for both educational and recreational endeavors
* Devise action plans for the youth to follow in order to promote positive ideation of their potential futures

**Management Experience**

**Macy’s**  May 2016-Augest 2016 *Operation Manager Intern* Indianapolis, IN

* Conformed to exacting quality standards to ensure uniformity in serving sizes, resulting in controlled materials costs
* Effectively controlled the cost and developed operating budgets
* Identified inefficiencies costs and made recommendations for process improvements