Sally Saltwater

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555-555-5555

**Education**

Indiana University May 2019

Bachelor of Arts, GPA: 3.2/4.0 Bloomington, IN

Major: Spanish

**Cultural Immersion and Language**

Practical English Tutorials Program, Indiana University January 2016-Present

*Tutor* Bloomington, IN

* Facilitate conversations using Spanish to explain English language concepts to Spanish speaking students.
* Collaborate with a team of tutors to plan activities designed to increase students’ English vocabulary.
* Create discussion topics based on conversational English to promote student engagement with classmates.
* Advise students by assessing needs regarding intercultural conflicts due to language barriers.

**Mentoring and Leadership Experience**

Twin Peaks Camp May 2016- August 2016

*Camp Counselor* Bloomington, IN

* Mentored 10-year-old children on a weekly basis during the summer break regarding homework, involvement, and friendships in order to provide support.
* Planned educational experiences for 30 kids, such as museum trips, that would increase the cultural engagement and awareness of the campers.

**Sales/Customer Service Experience**

Windsor Fashions May 2015-August 2015

*Sales Associate*  Bloomington, IN

* Displayed store merchandise in a manner consistent with corporate guidelines to create a unique and visually pleasing store layout.
* Trained new employees by providing supervision and shadowing on the various store policies and expectations, in order to ensure a productive work environment.

**Skills**

* Proficient in Spanish
* Conversational/Literate in American Sign Language
* Knowledge with Microsoft Office (Word, Excel, Publisher, etc.)